

Minutes

Churchlands Primary School Board meeting held on **Monday 2.9.24 at 6.30pm**

1.0	Welcome and Apologies	ACTIONS
1.1 Chair	Open and welcome	
1.2 Chair	Apologies: Kim Frasier	
1.3 Chair	Confirmation of agenda Confirmation of previous minutes	Minutes from previous meeting approved confirmed
2.0	Disclosure of Interest (Real, perceived or potential conflicts of interest experienced by any member in relation to the items on the agenda)	
2.1 Chair	Luke V advised of a conflict within the P&C and that his wife is the President of the P&C. Whilst no direct involvement, Luke V is aware of the situation.	
3.0	Business Arising from previous minutes	
Chair Luke/Bailey 15 mins	<ul style="list-style-type: none"> Kim to provide list of current tenures for positions. - completed Luke V to initiate a proforma overview snapshot to start off the information sharing to commence the process. School, Board and P & C Reps to meet to establish scope of the team - completed. 	
4.0	Finance	
4.1 Kim 5 mins	All in the black Will carry over less cash than last year Some maintenance work was used here. Additional half a classroom will be required next year	
5.0	Celebrations and achievements	
	<ul style="list-style-type: none"> Cracking cake stall \$2117 at sports carnival run by grad committee – timing of sports carnival was exceptional. Incursions and book week School very responsive with communication in Audri Sustainability camp was very well received. Netball windup was very well attended and many hands supported the set up and pack down Quilt at Crown with Mr Howesmith was amazing. Golden ticket in the library is very well received. Bunnings sausage was a huge success \$1815 	
6.0	Open Community Meeting	
Board 10 mins	<ul style="list-style-type: none"> Proposed date Week 3 21 October 2024 Items to be covered: Welcome, Board Chairs' Report – overview of achievements in 2024, Data Presentation to Community, <p>Principal: Curriculum Focus and direction 2024 and beyond, P & C Key Achievements, Parent clarifying Qs.</p>	Bailey & Luke V to prepare report
7.0	NAPLAN data overview	
Luke/Jo 15 mins	<ul style="list-style-type: none"> Luke J presented the NAPLAN data. As expected, CPS is performing well and at time above our like schools. Areas for improvement or attention have been identified. Whole-school programs of learning for writing Teachers set goals from PAT Data 	

	<ul style="list-style-type: none"> CPS has developed internal assessment rubrics for consistence, this has also been peer reviewed 	
8.0	2025 Contributions and Charges	
	<ul style="list-style-type: none"> Review of C & C to be ratified by the board. Approved on the bases of the line-by-line review of the previous costs – review undertaken during the meeting. The Board is confident with the increases proposed. Booklists up on average \$50 for the year 	Ratified
9.0	P & C Rep	
10 mins Jess or P & C rep	<p>Positions vacant:</p> <p>Nil for the P&C team but we do still require a volunteer Auditor.</p> <p>Fundraising/Spending:</p> <p>- Fundraised: Athletics Carnival all day Cake stall (Year 6 Graduation Committee) \$2117</p> <p>Upcoming Events:</p> <p style="text-align: center;">Term 3</p> <ul style="list-style-type: none"> Colour Run Lapathon Friday 13th September 1.50pm-2.50pm– This year's colour run will be dry with no slime or wet inflatables/foam cannons. <p style="text-align: center;">Term 4</p> <ul style="list-style-type: none"> Pyjama Disco Party Friday October 11th in the CPS undercover area. Kindy-Yr2: 4.30-5.30pm and Yr 3-Yr6: 6pm-7.30pm 9th Annual DUCKs Camp Out Saturday 9th of November Scholastic Book Fair 20-24th November. Cake Stall Friday 29th November: Kindy/Pre-Primary LAST cake stall of 2024! The P&C executive have been managing Netball related complaints and parent/volunteer behaviours. This is ongoing matter due for a final review by the P&C executive in the coming week or so. The President, Jess Vanson, has removed herself as a conflict of interest due to her role within netball. 	
10.0	General Business	
	<p>Departure of Kieran from the Board. The current CPS Board thanks Kieran for his contributions during his tenure.</p> <p>Board succession planning & advertising of CPS Board positions – timelines:</p> <ul style="list-style-type: none"> Audiri notification (nomination form) goes to be issued Monday 27. 8 .24 Nominations close Sunday 22 September. Luke J to check numbers -if more than one will send out the voting FORM doc and comms out to the families. Voting closed Friday 4 October Week 1 Term 4 – Principal and Board review nominations and votes Week 1 Term 4 - Kim to call and congratulate new member, run through requirements i.e. Screening, send out welcome new member package and congratulations, Send out thank you to other nominees. School, Board and P & C Reps to meet to establish scope of the team - completed. Kim Road <i>Safety & Drug Education Branch</i> – they used to 	

	<p>be known as SDERA (School Drug Education and Road Aware) and will share more on her return from leave</p> <ul style="list-style-type: none">• Arthur B suggested a mix of gender diversity on the board. Explained that we are bound by nominations however perspective of a female parent member on the CPS would be beneficial. Let's wait what nominations we will receive.	

Next meeting: 21 October 2024

Chair signed:

Date: 21/10/24

Meeting Closed: 8.05pm

Principal signed:

Date: 21/10/24

2024-10-21 14:05:00